

**MINUTES OF MEETING  
ASTURIA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Asturia Community Development District was held on Tuesday, July 26, 2022 at 6:00 p.m. in the Gathering Room, Asturia Clubhouse, 14575 Promenade Parkway, Odessa, FL 33556.

Present and constituting a quorum were:

Jon Tietz	Chairman
Jacques Darius	Assistant Secretary
Glen Penning	Assistant Secretary
Susan Coppa	Assistant Secretary
Marie Pearson	Assistant Secretary

Also present were:

David Wenck	Inframark
Helena Randel	Inframark (via phone)
Lauren Gentry	District Counsel
Michael Osipov	District Engineer (via phone)
Virgil Stoltz	Blue Water Aquatics
Audience Members	

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Wenck called the meeting to order and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Addition and Deletion**

There being none, the next order of business followed.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being none, the next order of business followed.

**FOURTH ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of the May 24, 2022 and of the June 28, 2022 Meeting Minutes**
- B. Approval of the Minutes of the July 12, 2022 Workshop**
- C. Approval of June 30, 2022 Financial Report**
- D. Consideration of the Operations and Maintenance Expenditures for June 2022**

Mr. Stoltz stated that Blue Water Aquatics still have unpaid invoices. They recently sent a late notice to the District. The Board discussed having Inframark pay all late fees.

On MOTION by Mr. Darius, seconded by Mr. Tietz, with all in favor, the Consent Agenda consisting of the Minutes of the May 24, 2022 Meeting, July 12, 2022 Workshop, June 30, 2022 Financial Report, and the Operations and Maintenance Expenditures for June 2022 was approved with the removal of the June 28, 2022 meeting minutes. 5-0

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Engineer**

**i. Discussion of Proposals for Repair of Depressed Area Near Pond**

Mr. Osipov discussed repair of depressed area near pond with the Board. Mr. Penning is to work with Inframark and Mr. Osipov to coordinate with AMI on repair.

**ii. Consideration of Approval of Stormwater Needs Analysis Report**

The progress of the stormwater needs analysis report was discussed. Mr. Tietz requested that Mr. Nanni send it to the Board for review.

**iii. Report of Roadway Review with Repair Options**

A discussion regarding the report of roadway review with repair options ensued.

*Let the record reflect Ms. Pearson left the meeting at 7:05 p.m.*

**D. District Manager**

Discussion ensued with Ms. Randel from Inframark who was on the phone regarding the Fiscal Year 2023 Budget. The Board requested updated financial reports be provided.

1:00:00-1:15:30

On MOTION by Mr. Darius, seconded by Mr. Tietz, with all in favor Mr. Penning was authorized to establish a scope of work for the pond cave-in project on Claymore Street and Claymore, in an amount not to exceed \$55,000 contingent on sufficient funds in the budget. 4-0

**B. District Counsel**

**i. Update on Portico Road Extension**

Portico Road Extension was discussed.

*Let the record reflect Ms. Pearson rejoined the meeting at 7:42 p.m.*

**C. Field Inspection Reports**

**i. Blue Water Aquatic Report: July 2022**

**a. 3-Month Aquatic Maintenance Agreement**

On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in favor, the 3-month Aquatic Maintenance Agreement with Blue Water Aquatics was approved. 5-0

**b. Pond Planting proposal**

This proposal was tabled.

**ii. RedTree Landscape Report: July 2022**

The Board requested that Mr. Nanni or Mr. Vega contact RedTree and find out where the County was repairing reclaimed water. They are also to contact the County to find out what was being done and update Mr. Tietz.

**B. District Counsel (Continued)**

**ii. Update on County LDC Issues**

The conflict of interest of the previous Land Use Counsel was discussed.

On MOTION by Mr. Tietz, seconded by Ms. Pearson, with all in favor, engagement of the services of Gimerson Burr for Land Use Counsel and authorization of a \$5,000 retainer was approved. 5-0

**iii. Consideration of Resolution 2022-12, Registered Agent**

Resolution 2022-12, Registered Agent was tabled.

**iv. Presentation of Amended Amenity Policies**

Discussion ensued regarding the Amended Amenity Policies.

**v. Consideration of Resolution 2022-13, Setting Public Hearing to Adopt Amended Amenity Policies**

On MOTION by Mr. Tietz, seconded by Mr. Penning, with all in favor, Resolution 2022-13, Setting Public Hearing to Adopt Amended Amenity Policies was adopted. 5-0

On MOTION by Ms. Pearson, seconded by Ms. Coppa, with all in favor, suspension of pool rentals was approved. 5-0

**D. District Manager (Continued)**

**i. Inframark Field Inspection Report: July 2022**

Discussion ensued regarding the Field Inspection Report.

**ii. Acceptance of the Fiscal Year 2021 Final Audit**

On MOTION by Mr. Penning, seconded by Ms. Coppa, with all in favor, the Fiscal Year 2021 Final Audit was accepted. 5-0

**iii. Presentation of Workload Report as of July 2022**

The Workload Report as of July 2022 was not presented since Mr. Nanni was not present.

**iv. Update from Inframark Regarding Weekend Amenity Staffing**

Discussion ensued regarding weekend amenity staffing.

**v. Banked Hours Report**

Discussion ensued regarding the banked hours report. The Board requested that Mr. Nanni give direction to Mr. Chambers regarding the pay rate for the weekend employees so that he may interview the potential candidate.

**vi. Approval of RedTree May and June Invoices**

On MOTION by Mr. Darius, seconded by Mr. Tietz, with all in favor, the RedTree May and June Invoices were approved. 5-0

**vii. Discussion of the Approved Fiscal Year 2023 Budget**

The Fiscal Year 2023 Budget was discussed earlier in the meeting.

**E. District Items**

**i. Discussion of Memorandum of Understanding for the Resident at 15452 Aviles Pkwy. to Install and Maintain Landscaping on the Pond Bank While Maintaining the Existing Infrastructure Shape and Type**

**SIXTH ORDER OF BUSINESS**

**Supervisors' Requests**

Supervisor requests were received. There was a discussion regarding the Inframark District Manager.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments**

Mr. Tietz would like Inframark to identify where damage was done to sidewalks and possible proposal for Inframark to repair.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

July 26, 2022

Astoria CDD

On MOTION by Ms. Pearson, seconded by Mr. Darius, with all in favor. the meeting was adjourned. 5-0

Chairman

A handwritten signature in blue ink, appearing to be 'J. Darius', is written over a horizontal line. The signature is stylized and cursive.